
JOB OPPORTUNITY BULLETIN
MISSOURI STATE HIGHWAY PATROL
CRIME LABORATORY DIVISION

TITLE: Latent Technician I or II

LOCATION: Jefferson City, Missouri

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DESCRIPTION: The Latent Technician I or II position is assigned to the Crime Laboratory Division of the Missouri State Highway Patrol. The official domicile for this position is Jefferson City, Missouri. This position is classified as nonexempt under the Fair Labor Standards Act.

POSITION SUMMARY: This is a technical position where the employee develops latent prints from evidence and searches, compares and verifies latent prints developed from crime scene evidence via the Automated Fingerprint Identification System (AFIS). An employee in this position participates in a formal and on-the-job training program. (For a more detailed job description go to:
<http://www.mshp.dps.missouri.gov/MSHPWeb/PatrolDivisions/HRD/Civilian/CivilianJobDescriptions/salarySchedule.html>

QUALIFICATIONS: **Latent Technician I:** Graduation from high school or possess a GED and two years experience as a Fingerprint Technician or comparable experience. **Latent Technician II:** Two years as a Latent Technician I or comparable experience.

Applicant must possess or have the ability to obtain MULES Certification and AFIS Certification. Applicant must provide a DNA sample to be used only for forensic identification as required at the time of appointment.

STARTING SALARY (Semi-Monthly): The minimum starting salary is \$1,191.50; however salary may be commensurate with applicable experience and education.

APPLICATION PROCEDURE: Individuals interested in this position **must complete and submit** the Patrol's on-line application prior to the application deadline of February 21, 2012. Resumes will not be accepted in lieu of the application. Please visit our website at www.mshp.dps.mo.gov to complete an on-line Application for Civilian Employment (ACE).

Current employees who meet the minimum qualifications for the Latent Technician position may apply through the Human Resources Division by submitting an intradepartmental letter of application (SHP-15) and resume through channels prior to the application deadline.

Interview boards are tentatively scheduled for the week of March 5, 2012, at the General Headquarters Laboratory in Jefferson City, Missouri. The tentative start date for this position is within 30 days of the interview.

Polygraph Examination: The applicant must undergo and successfully complete a polygraph examination, administered by a Patrol polygraphist. The polygraph examination can be stressful for some applicants. Conditions such as hypertension, pregnancy, respiratory or heart ailments, etc., may affect the results of the polygraph examination. While there is no medical evidence that a polygraph examination affects a person's health, applicants are encouraged to discuss this step with their physician prior to the examination to determine if it is suitable for them to be tested. If an accommodation is needed, the applicant must discuss this with the Human Resources Division at the time the examination is scheduled. Those applicants who are pregnant will not be tested until after the birth of the child. All applicants are required to sign a waiver form prior to taking the polygraph examination. The areas covered in the polygraph examination are as follows: employment history, traffic record, financial history, current illegal drug usage, record of criminal convictions, and basic honesty.

Some Patrol duties relate to criminal activity. Therefore, employees may be exposed to written material, photographs, and/or verbal language of a sexual nature. The requirements of this position are not intended to create a hostile work environment; however, it is work of an extremely sensitive nature. A copy of the Missouri State Highway Patrol policy on sexual harassment is available upon request.

NOTE: Final selection may be based upon several factors, e.g., results of an oral interview, written examination or exercise, review of past work performance, performance evaluations and/or candidate's possession of the knowledge, skills and abilities deemed necessary for successful performance in the job.

Latent Technician - Crime Laboratory Division

Once a job offer has been made, employment with the Missouri State Highway Patrol is contingent upon the successful results of a Patrol administered drug test, polygraph examination and favorable background investigation.

EEO STATEMENT: The Missouri State Highway Patrol is an equal opportunity employer. All qualified applicants will be considered for employment without regard to race, color, religion, sex, age, national origin, veteran status, ancestry, sexual orientation, or disability.

**Missouri State Highway Patrol / Human Resources Division
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