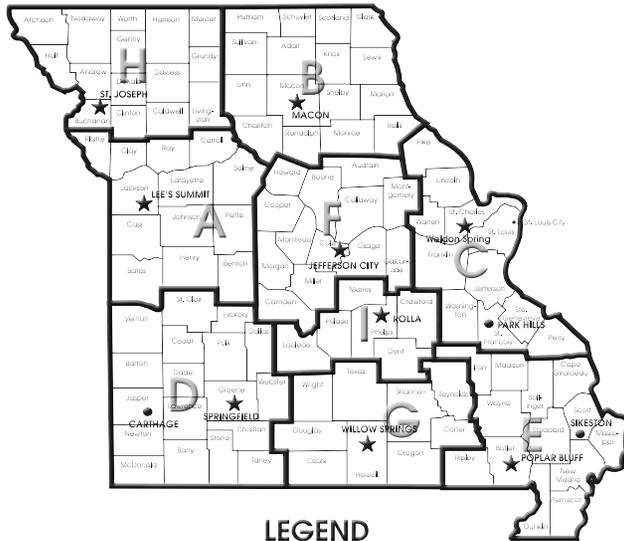


# GEOGRAPHICAL LOCATIONS



## LEGEND



**General Headquarters**  
1510 East Elm Street  
Jefferson City, MO 65101

**Troop A**  
504 East Blue Parkway  
Lee's Summit, MO 64063

**Troop E**  
4947 Highway 67 North  
Poplar Bluff, MO 63901

**Troop B**  
308 Pine Crest Drive  
Macon, MO 63552

**Troop E Service Center**  
105 Keystone Drive  
Sikeston, MO 63801

**Troop C**  
891 Technology Drive  
Weldon Spring, MO 63304

**Troop F**  
2920 N. Shamrock Road  
Jefferson City, MO 65102

**Troop C Service Center**  
U.S. Highway 67 &  
Commonwealth Street  
Park Hills, MO 65803

**Troop G**  
Business U.S. Highway 60-63  
Willow Springs, MO 65793

**Troop D**  
3131 East Kearney Street  
Springfield, MO 65803

**Troop H**  
3525 N. Belt Highway  
St. Joseph, MO 64508

**Troop D Service Center**  
4282 South Grand Street  
Carthage, MO 64836

**Troop I**  
Nagogami Road West  
Rolla, MO 65402

For more information on internship availability, additional guidelines, etc., please contact the Highway Patrol Career Recruitment Division at:

(573) 526-6337  
Voice & TDD: (573) 751-3313

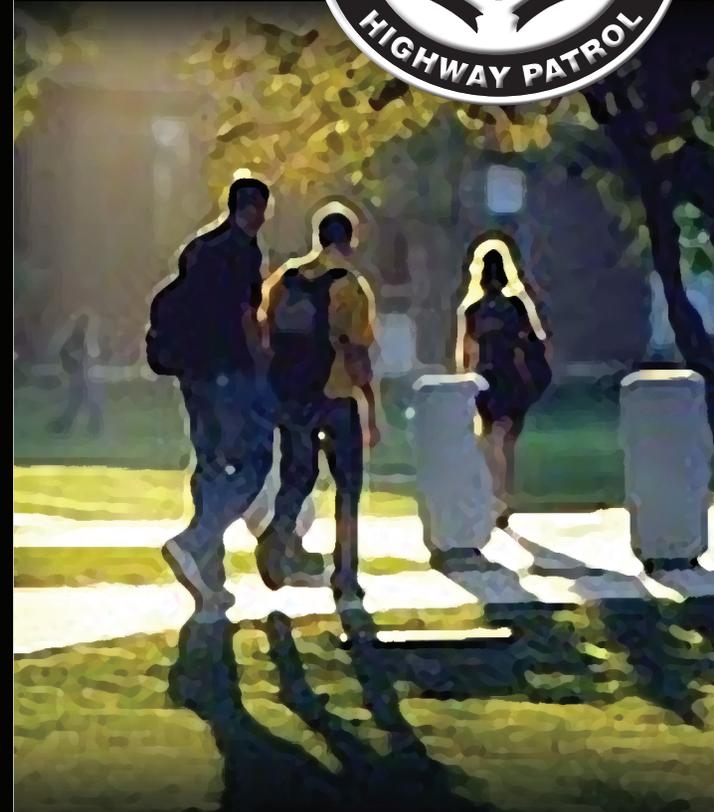
To speak to a recruiter:  
1-800-796-7000



**Produced By:**  
Missouri State Highway Patrol  
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Jefferson City, MO 65101  
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An Internationally Accredited Agency  
SHP-753 G 1/2016



# STUDENT INTERNSHIP PROGRAM

## MSHP INTERNSHIPS

The Missouri State Highway Patrol internship program is designed to help students develop their technical skills with authentic work experience. The Highway Patrol has specialized divisions in the area of human resources, budget and accounting, computer information systems, law enforcement operations, etc. Internships in these areas can provide students majoring in these subjects an opportunity to gain experience directly associated to their major. This brochure is designed to provide guidance to those seeking internship opportunities.

### GENERAL HEADQUARTERS' DIVISIONS:

- Aircraft
- Budget & Procurement
- Career Recruitment Division
- Commercial Vehicle Enforcement
- Crime Laboratory
- Criminal Justice Information Services
- Driver Examination
- Drug & Crime Control
- Fleet & Facilities
- Gaming
- Governor's Security
- Human Resources
- Information & Communications Technology
- Missouri Information Analysis Center
- Motor Vehicle Inspection
- Patrol Records
- Public Information & Education
- Research & Development
- Water Patrol

## INTERNSHIP GUIDELINES

The Missouri State Highway Patrol does not guarantee internships will be available. The internships will be approved by the superintendent based on the current workload of each troop or division. A student intern is defined as an undergraduate or graduate student enrolled in a college or university who earns credit hours from the educational institution for the work period at the Highway Patrol. The length of internship will be agreed upon by the educational institution and the Highway Patrol. The student must possess a 2.50 GPA in order to apply for an internship.

## APPLICATION INFORMATION

Students interested in an internship with the Missouri State Highway Patrol must submit an Application for Internship and an essay explaining how the internship will benefit the Patrol and the student to:

### **Career Recruitment Division**

Missouri State Highway Patrol  
P.O. Box 568  
Jefferson City, Missouri 65102

Applications and essays must be received a minimum of 45 days prior to the beginning of the semester in which the internship will begin. This time frame is necessary for the Career Recruitment Division to process the application, determine the feasibility of the request, complete the background investigation, etc. Applications received less than 45 days prior to the start of the semester will not be processed.

A list of the requirements needed to complete the internship (e.g., the major course of

study, time frame of the internship, number of credit hours the intern would receive, and a list of the requirements needed to be completed by the affected troop or division, etc.) and a copy of the student's transcripts must be included with the application.

The Highway Patrol's internship program is designed for students to earn additional credit. A minimum of 20 hours of work per week is suggested. If a student requires fewer hours, it must be approved by the appropriate commander. No intern shall exceed 40 hours per week.

## BACKGROUND REVIEW

The Highway Patrol handles very confidential information and it is necessary the integrity of the agency remain protected; therefore, background investigations will be required before an intern is approved to work with the Highway Patrol. Additionally, a drug screening will be required before approval is granted for any internship. The Highway Patrol will make the final decision regarding approval/denial of requested internships.

## AREAS WHERE INTERNSHIPS

### ARE AVAILABLE

General Headquarters, Jefferson City  
Troop A, Lee's Summit  
Troop B, Macon  
Troop C, Weldon Spring  
Troop D, Springfield  
Troop E, Cape Girardeau  
Troop F, Jefferson City  
Troop G, Willow Springs  
Troop H, St. Joseph  
Troop I, Rolla