



Missouri State Highway Patrol

Criminal Justice Information Services Division



CJIS

ANNUAL REPORT 2011





Missouri State Highway Patrol

Criminal Justice Information Services Division

VISION

By excelling as a criminal justice leader in the delivery of quality services, the Missouri State Highway Patrol will ensure Missouri is a safe place to live or visit.

MISSION

The Missouri State Highway Patrol will serve and protect all people by enforcing laws and providing services to ensure a safe and secure environment.

CORE VALUES

The Missouri State Highway Patrol believes public trust and respect must be earned and are essential to attain our vision and accomplish our mission. To maintain public trust and respect, we embrace the following values:

Integrity—Uncompromising principle; honesty; steadfast adherence to a strict ethical code.

Responsibility—Accountability; trustworthiness; use of good judgment.

Respect—Fairness without prejudice; appreciation for diversity.

Professionalism—High standards; dedicated to our mission; unified in purpose.

Compassion—Concern with human welfare; ability to appreciate feelings or emotions of others.

Resourcefulness—Creativity; the ability to be effective in difficult situations.

Character—We are committed to respecting individual dignity in all people and to providing services in a fair, consistent, and impartial manner to the best of our ability. As caring and innovative professionals, the men and women of the Missouri State Highway Patrol will strive to maintain a safe environment through a service orientated organization capable of addressing the most complex challenges that confront us.

Commitment—We are committed to providing services from knowledgeable, capable, and willing employees. We are committed to respecting each employee as an individual and for his or her role in the department. We are committed to maintaining sense of pride and camaraderie within our department and to having a workplace where employees are supportive of each other and loyal to the values and commitments of the department.



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CJIS Division Command Staff



CJIS Systems Officer
Major

Robert Bloomberg

Commander of the Technical Services Bureau with oversight responsibility for the Criminal Justice Information Services, Information and Communications Technology, Research and Development, and Traffic Records divisions.



Division Director
Captain

Timothy P. McGrail

Oversees the Missouri Criminal History Repository, Automated Fingerprint Identification System (AFIS), MULES Access Integrity Unit, Uniform Crime Reporting Program, CJIS Auditing/ Training Units, Information Security Unit, and Missouri Sex Offender Registry. Captain McGrail also serves as Missouri's representative on the National Crime Prevention and Privacy Compact Council and as Chairperson of the MORPHO AFIS Users' Group.

CJIS Division Command Staff



Assistant Division Directors



Lieutenant

Steven J. Frisbie

Oversees the Operations Section which includes the Biometrics Services Unit, Criminal History Research Unit, Sex Offender Registry Unit, and Record Quality & Processing Unit.



Mr. Tim Schlueter

Oversees the Program Support Services Section which includes the CJIS Training Unit, MULES Access Integrity Unit, Information Security Unit, and CJIS Audit Unit.



Lieutenant

Keverne L. McCollum

Oversees the Administration Section which includes the Clerical Unit, Accounting Unit, Building & Grounds Unit, and Custodian of Records.



The CJIS Division



The CJIS Division is located on the first floor of the GHQ Annex Building, maintains the Automated Fingerprint Identification System, Computerized Criminal History System and the Sex Offender Registry, representing the Central Repository for all fingerprint-based criminal record information within the State of Missouri. CJIS also houses the Program Support Services Section, which includes the CJIS Audit Unit, CJIS Training Unit, Information Security Unit, MULES Access Integrity Unit, and the Missouri Uniform Crime Reporting Program.

The Missouri State Highway Patrol has been a repository for fingerprints and criminal records since 1934, when the Bureau of Identification was established within the Patrol. In 1987, the Criminal Records and Identification Division (CRID) was officially designated by the Missouri State Legislature as the Central Repository of criminal history records for the State of Missouri. On September 1, 2009, the Criminal Records and Identification Division's name was changed to the Criminal Justice Information Services (CJIS) Division to accurately reflect all the multifaceted services provided within the Division.

Section 43.500 RSMo requires mandatory reporting of all criminal history actions to the Central Repository for police officers, prosecutors, court clerks, and corrections facilities in Missouri. The Central Repository is the sole provider of Missouri criminal history information to the Federal Bureau of Investigation (FBI).

Custodian of Records

Lt. Keverne L. McCollum, Assistant Division Director



Pursuant to 610.023 RSMo, the Colonel of the Missouri State Highway Patrol has appointed Lieutenant Keverne McCollum to serve as the Custodian of Records on behalf of the organization.

The Custodian of Records is responsible for the dissemination of records outside the agency within the guidelines set forth by the Missouri Sunshine Law. These reports may include: incident reports, arrest reports, investigative reports, CAD reports, Alcohol Influence Reports (AIR), weigh station reports, commercial vehicle reports, statistical reports, as well as dash-cam videos and audio communications. Great care is taken to ensure that all reports that are released are open public records according to the Missouri Sunshine Law.

Records may be requested by the following methods:

- **Online:**
Using the Public Records Request Form found at www.msHP.dps.mo.gov
- **In person:**
Lieutenant Keverne L. McCollum,
Custodian of Records,
CJIS Division, Missouri State Highway Patrol,
General Headquarters, Annex Building
1510 East Elm Street
Jefferson City, Missouri 65102
- **Mailed to:**
Missouri State Highway Patrol
Attn: Custodian of Records
Post Office Box 9500
Jefferson City, MO 65102-9500
- **Faxed to:** (573) 751-9382



BY THE NUMBERS

- 3,414 Requests Received
- 200 Sunshine Requests Received
- 284 Requests Received on Average Per Month
- \$3,378.45 in Fees Received
- 176 Water Patrol Requests Received

CUSTODIAN OF RECORDS

Phone: (573) 526-6146

Fax: (573) 751-9382



Biometric Services Unit

Holly Haarmann, Senior CJIS Manager

In 1989, the Missouri State Highway Patrol installed the Automated Fingerprint Identification System (AFIS) to enhance the efficiency of criminal identification and fingerprint processing. The AFIS system was purchased in 1988 from Sagem Morpho, Inc., a high technology imaging corporation located in Tacoma, Washington, which

specializes in computerized fingerprint matching systems. AFIS is a computer system that electronically images and stores the characteristics of fingerprint patterns. Like any good computer system, it is only good as the information entered into the system. Therefore, it is extremely important for fingerprint submissions to be of the best quality possible. Quality fingerprint impressions will

ensure ridge detail and pattern characteristics of images sufficient enough to search against the unsolved latent database, improving the likelihood of a positive match being made on a latent print. A latent print is a partial fingerprint or

palm impression lifted from a crime scene. Any fingerprint or palm print submission received at the central repository is automatically searched against the existing database. The AFIS database began with an initial database of 400,000 fingerprints. The database is now comprised of over 2.7 million tenprints, a full set of rolled impressions containing data on all ten fingers. The database also contains nearly 1.4 million palm print images, and over 60,000 unsolved latent prints. After fingerprint images are scanned and searched against existing prints in the AFIS system. The hardcopy fingerprint cards and latent prints are housed in the Criminal Justice Information Services Division.



Biometric Services Unit



On October 6, 2011, CJIS launched a 90 day Fast ID Pilot. The purpose of this pilot was threefold: to test the backend architecture of the Fast ID system, to pilot the handheld devices, and to identify the necessary network configurations that would be required to enable other law enforcement agencies throughout the state to submit Fast ID searches. The Fast ID system enables an officer in the field to capture the right index and left index fingers of an unidentified individual on a handheld mobile

identification device and submit the fingerprint images for search through the state's AFIS repository. The results of the search are then forwarded back to the handheld device within an average of 30 - 45 seconds. During this 90 day pilot, a total of 288 submissions were received, resulting in 206 Hits and 82



No Hits. The hit rate experienced during this successful pilot was 72%. Missouri is one of the first states to pilot and implement this cutting edge technology. During the pilot period, numerous identifications were made, some of which included: a parole absconder, a federal fugitive, a self-proclaimed Moorish Sovereign Citizen, and an individual with a warrant from the US Marshals. There were also a number of individuals were reported to have also been identified that had warrants out for their arrests within the state of Missouri as well.

BY THE NUMBERS

- Total Number of Transactions Processed—434,010
- Average Incoming Transactions Per Day—1,500
- Total AFIS Hits—291,100
- Latent Hits—147
- Tenprints in AFIS—2,670,714
- Latent Lifts in AFIS—64,622
- Palm Prints in AFIS—1,371,680
- Manual Quality Control Tenprints—159,097

BIOMETRICS

Phone: (573) 526-6265

Fax: (573) 751-9382



Criminal History Research Unit

J.D. Reece, Senior CJIS Manager

BY THE NUMBERS

- Records Received from Prosecutor Interfaces—366,092
- Records Received from Court Interfaces—477,619
- Records Received from Department of Corrections Interfaces—46,798
- Court Hold Table—274,787
- Prosecutor Hold Table—33,907

CRIMINAL HISTORY RESEARCH

Phone: (573) 526-6153 Ext. 2613

Fax: (573) 526-9925

The Criminal History Research Section serves as the liaison with the Office of State Court Administrator, the Missouri Office of Prosecution Services, and the Missouri Department of Corrections regarding criminal history interfaces and the research of missing or inaccurate criminal history information. Records that are sent through these interfaces that cannot be added electronically due to missing or non-matching information are placed in Hold Files to be researched by Criminal History Research Section staff.

Criminal history records have become a reliable source of information to the entire criminal justice community for release and sentencing decisions, officer safety, etc., and by those outside of criminal justice for decisions regarding licensing, employment, sex offenders, and the purchase of firearms. The Criminal History Research Section works to ensure that information submitted by law-enforcement, prosecutors, courts, and corrections agencies is accurate, complete, and accessible through the Computerized

Criminal History (CCH) System.

Since 2003, MSHP has implemented the Court Disposition Interface between the CJIS Computerized Criminal History (CCH) System and the Office of the State Court Administrator, the Prosecutor Disposition Interface between prosecutors using the Karpel Case Management System and the CJIS Computerized Criminal History (CCH) System, the Custody interface between the Missouri Department of Corrections and the CJIS Computerized Criminal History (CCH) System, and enhancements to the Prosecutor interface allowing courts to report charges filed by sending information electronically to the CJIS Computerized Criminal History (CCH) System.



Sex Offender Registry Unit

J.D. Reece, Senior CJIS Manager

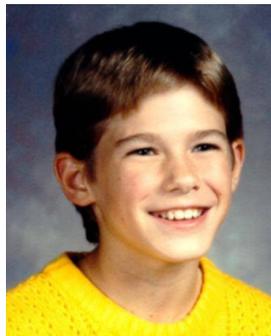


U.S. Department of Justice statistics show that 1 in 4 women and 1 in 6 men will experience some kind of sexual assault in their lifetime. Statistics also show that 67% of sexual assaults have victims under the age of 18.

Almost two-thirds of all sexual assaults are committed by someone known to the victim. (U.S. Department of Justice, Bureau of statistics. 2007)



the collection of DNA samples from registered offenders and then stores this information in a DNA database. This collection is performed through the Missouri State Highway Patrol's Crime Lab.



Missouri implemented its own statewide Sex Offender Registration program in January 1995 in accordance to standards set by the Jacob

Wetterling Crimes Against Children and Sexually Violent Offender Registration Act.

Currently, all 50 states have a registration and tracking system in place. Missouri requirements allow for



Missouri Sex Offender Community Notification System

– This program allows the public to sign up for automated e-mail updates concerning sexual offenders that live, work, or go to school in their area.

BY THE NUMBERS

- Registered Offenders—12,448
- Exempt Offenders—705
- Fingerprint Cards Received—2,861
- New Offender Cards Received—1,114
- Address Changes/90 Day Verifications—50,258
- DOC Notifications—2,526

SEX OFFENDER REGISTRY

Phone: (573) 526-6348

Or 888-SOR-MSHP (888-767-6747)

Fax: (573) 526-9925

E-mail: mosor@mshp.dps.mo.gov



Record Quality, Processing & Imaging Unit

Lt. Steven J. Frisbie, Assistant Division Director

Missouri criminal history records are created when a subject is arrested and fingerprinted. The Record Quality & Processing Unit reviews all state criminal histories for completeness and accuracy, prompted by a name search or fingerprint background checks. Contacts are made with correctional facilities, state and municipal courts, state and city prosecuting attorneys, and law enforcement agencies to update and verify the contents of the Missouri rap sheets.

While name checks received through the mail are manually verified and processed, inquiries received through the Missouri Automated Criminal History Site (MACHS) website are verified, processed and returned electronically. MACHS was created to provide online access to name based background searches. Private individuals, public and private businesses, and/or state agencies can

all access criminal history data from this site. For a \$10 fee, a MACHS search provides the requestor with Missouri open records, convictions, and sex offender registry information based on the name and additional identifiers provided. MACHS does not provide active warrant information, closed records, or criminal history information from the FBI or any other state repository.

After an applicant's Missouri criminal history is obtained by either a prospective employer or the actual applicant, the subject of the record may challenge the contents of the record under federal and state law.

If the subject gave false identification at the time of the arrest, the data is captured as alias information which may create ID issues for the person whose identifiers were used. A court order must be issued to have these false identifiers removed from the

criminal history records pursuant to 575.120(4) or 610.123 RSMo.

Criminal arrests resulting in dismissal or no prosecution may also be eligible for expungement pursuant to Chapter 610 RSMo. After a court order is issued to expunge the record, the arrest will be removed from the files of all parties named in the petition. The Record Quality & Processing Unit expunges these arrests from state files and notifies the FBI to expunge the arrest from federal criminal history.



Record Quality, Processing & Imaging Unit



The CJIS Division also manages the Missouri Volunteer and Employee Criminal History Service (MOVECHS). MOVECHS was developed to help protect children, elderly, and persons with disabilities by enabling qualified entities access to Missouri open and closed criminal history record information and national (FBI) criminal history record information with the submission of fingerprints and a waiver statement on current and prospective applicants, employees and volunteers through the MSHP.

To participate in MOVECHS, the business or entity must provide some type of care, treatment, education, training, instruction, supervision, recreation or care placement services for children, the elderly, or persons with disabilities. Nearly 400 agencies have enrolled in the program in order to obtain state and federal background checks on prospective employees and volunteers, thus allowing the business owner or entity director to make sound hiring decisions. For program consideration, entities must submit a completed application and User Agreement.



The Imaging Unit is responsible for imaging all fingerprints and other documents into an electronic archive system named Content Manager. Documents are scanned in (or imported) and indexed thereby giving us a back-up system that allows us to track and retrieve documents processed through our office. Having an electronic copy also permits us to shred certain documents instead of storing them elsewhere. It allows users to view images of electronic print documents in a NIST format from their workstations without having to pull a file or request the record from the Archive Center. When an original is required, it acts as an indexing system so we can trace the document to a box and locate it at State Archives.

BY THE NUMBERS

- Criminal Fingerprints Received:
 - Livescan—382,364
 - Cardscan—53,767
- Applicant Fingerprints Received:
 - Livescan—114,037
 - Cardscan—154,292
- Name Checks Received:
 - Mail/In-Person—152,340
 - Via MACHS—335,529

RECORD QUALITY & PROCESSING

MACHS PROGRAM

E-mail: machs@mshp.dps.mo.gov

MOVECHS PROGRAM

E-mail: MOVECHS@mshp.dps.mo.gov

Phone: (573) 526-6153

Fax: (573) 526-9925



CJIS Training Unit

Theresa Huhn, Senior CJIS Manager

The MULES training unit was formed in 2008 in order to consolidate all MULES functions into the CJIS division. There are 7 trainers, located at Troop A, C, D, F, G, H, and Q.

The MULES training unit is responsible for initial certification for all new users to the system, who undergo up to 3 1/2 days of certification training. Training consists of legal and policy issues in addition to functional and transaction-based training. All training is performed in a combination of hands-on and lecture format, utilizing dedicated training computers assigned to each trainer.

In addition to full certification, many different types of classes are provided, including:

- MULES Inquiry
- MULES DOC Certification
- MULES Recertification
- MULES/4 Interface
- MULES MDT Certification
- MSHP Recruit
- MSHP Radio Academy
- Terminal Agency Coordinator

During 2011, users transitioned to the new MULES 4 interface. Between May and December, 2011, almost 1,700 users were provided orientation training on the new software.

Since 2008, the unit has hosted over 10,000 MULES users in various classes. Representatives from the training unit regularly attend and present at professional conferences, such as the annual MOAPCO/MONENA and Police Clerk's conferences.

MULES users consist of employees from criminal justice agencies, including Police Departments, Sheriff's Offices, Department of Corrections and Probation and Parole, Prosecuting Attorney's offices, juvenile justice agencies, private supervision agencies, and other state and Federal entities. There are approximately 9,600 users authorized to access MULES.

The Criminal History Improvement (CHIP) Unit held 45 trainings with 1197 attendees during 2011. The trainings consisted of: 8 Ink Fingerprinting, 13 Livescan Certification, 10 Criminal History Reporting, 5 Livescan Instructor Certification, 5 DWI Reporting and 4 Criminal History Reporting conferences. There were 308 Livescan Certification trainings held by law enforcement agencies throughout the state with 1543 attendees as part of the Highway Patrol's Livescan Administrator Train the Trainer Course.

The CHIP Unit also fingerprinted 137 Department of Revenue employees for background checks.

The CHIP Unit in conjunction with the Office of State Courts Administrator and the Missouri Office of Prosecution Services conducted round table meetings with six counties consisting of 76 attendees. These meetings brought the sheriff's office, police departments within the county, local



CJIS Training Unit



Missouri State Highway Patrol Troopers, Prosecution Staff and Court Staff came together to discuss the importance of the Criminal History Process and ways to improve it within the county. The significance of the Offense Cycle Number (OCN) and why it needs to be passed on to each component in the criminal history process is trained. Missouri Charge code maintenance and dissemination is also an important function of this Unit. Coordination efforts for vendors and the effected state agencies are part of the charge code process.

Since September 11, 2001, law enforcement professionals have seen the need for information sharing to combat terrorism as well as in their jurisdiction. The Missouri Data Exchange (MoDEx) is a statewide information sharing data warehouse developed to provide that service to Missouri law enforcement agencies.

MoDEx utilizes CopLink, a powerful automated investigative tool that provides law enforcement agencies with

the ability to search, link, analyze and share criminal justice information such as incident/case reports, incarceration data, computer aided dispatch, photos, citations, collisions and pawn data on a statewide basis to a degree never before possible.

MoDEx also interfaces with the **National Data Exchange** (N-DEx), a nationwide data sharing initiative administered by the Federal Bureau of Investigation.

Agencies currently access MoDEx via the MULES network or a secure wireless Virtual Private Network and attend statewide training conducted by the CJIS Training Unit.



BY THE NUMBERS

- 265 MULES Training Sessions
- 4,077 MULES People Trained
- 19 MoDEx Training Sessions
- 350 MoDEx People Trained
- 1,142 MoDEx Users Registered
- 170 MoDEx Agencies Registered
- 97 MoDEx Agencies Sharing Information

CJIS Training Unit
Phone: (573) 526-6141
Fax: (573) 526-6290

MoDEx PROGRAM
Phone: (573) 526-6153
Fax: (573) 526-6290
E-mail: MoDEx@mshp.dps.mo.gov



MULES Access Integrity Unit

Theresa Huhn, Senior CJIS Manager

BY THE NUMBERS

- Terminal Operators Processed—3,771
- Wanted Person Records Reviewed—238,041
- Missing Person Records Reviewed—9,715
- Stolen Vehicles/Licenses/Parts Reviewed—33,484
- Quality Control Terminal Transactions—596,413
- Quality Control/Administrative Messages Sent—27,246

MULES ACCESS INTEGRITY

Phone: (573) 526-6141

Fax: (573) 526-6290

The Access and Integrity Unit (AIU) is responsible for ensuring the accuracy, completeness, and timeliness of all wanted/stolen/missing entries into the MULES. Qualified records are then forwarded to the FBI's NCIC system.

Missouri criminal justice agencies can enter or query upon local ordinance warrants, statewide wanted persons, missing persons, stolen boats, stolen and towed vehicles, stolen parts, stolen and missing license plates, and other investigatory information in MULES.

Every day, AIU staff manually review hundreds of entries, research missing data, and provide agencies with information to ensure compliance with federal and state guidelines.

Additional duties, as mandated by the FBI, are to ensure that annual record validations are completed to maintain the integrity of the data in the system. This encompasses the processing and maintenance of all ORI (Originating Agency Identifier) and terminal assignments within the state of Missouri.



Information Security Unit

Steve White, Information Security Officer



The CJIS Information Security section was created in July 2010. The Section consists of the Information Security Officer, a Computer Information Technology Specialist and a CJIS Specialist.

The section is responsible for implementing the FBI's CJIS Security Policy at the Missouri State Highway Patrol as well as monitoring its implementation at all criminal justice and civil agencies in Missouri that have access to the CJIS network.



The section developed a technical security audit and performs on-site audits of agencies that have access to the CJIS network. The section also provides guidance to agencies on how to implement technology in order to be compliant with CJIS Security Policy.

The section provides information security training at the Patrol. The section also provides training upon request at conferences and other

venues.

The training is provided at no cost and covers the topics that are required by the CJIS Security Policy.

The Information Security section performs log file scans for agencies upon request. The log scans can be used in criminal investigations and are also performed to monitor misuse of CJIS systems.

All system access forms are processed by the Security section. These forms are verified for accuracy and for validation of the correct level of access. The Security section is also responsible for auditing users on a yearly basis in order to verify user access.

MULES license keys and terminal ids are managed through the Information Security section. In order to access the MULES 4 system agencies must have a valid terminal id and license key for the MULES software. The section ensures that keys and terminals are assigned to agencies.

BY THE NUMBERS

- Security Audits Completed—34
- Log Scans Performed—647
- Access Request Forms Processed—2,000+
- Helpdesk Tickets Completed—466
- MULES 4 License Keys Issued—2486

INFORMATION SECURITY

Phone: (573) 526-2610

Fax: (573) 526-6290



CJIS Audit Unit

Kyle Comer, Senior CJIS Manager



The CJIS Audit Unit is responsible for conducting all criminal justice and non-criminal justice compliance audits mandated by the FBI CJIS Division. Every criminal justice agency accessing NCIC via MULES or REJIS, every law enforcement agency submitting UCR (Summary & IBR) data, and every non-criminal justice agency that receives fingerprint-based criminal history record information receives a comprehensive audit by Unit staff every 3 years.

The MULES/REJIS Policy Compliance Reviews (PCRs) consist of an on-site

evaluation of each agency's compliance with FBI CJIS Security Policy, the NCIC Operations Manual, and the MULES Policies & Procedures Manual. Topics covered involve operator training, operator screenings, record entry and validation, access to and dissemination of criminal history records, and physical security of the terminals and information.

The UCR Quality Assurance Reviews (QARs) consist of verification of all submitted UCR data, data quality review of randomly selected incident reports, a check on the timeliness of the reporting of monthly incident data, and an acknowledgement of current FBI UCR procedures on classification and scoring.

The Non-Criminal Justice Policy Compliance Reviews (PCRs) are conducted at agencies which are authorized by federal or state statutes to run fingerprint-based background checks for non-criminal justice purposes. These agencies include

Courts (adoption/guardians/conservators), Municipalities (employees/licenses), Housing Authorities (housing assistance applicants), Sheriff's Offices (Carry Concealed Weapon Permits), and all entities participating in the Missouri Volunteer and Employee Criminal History Service (MOVECHS) (mechanism to check individuals who work with children, the elderly, or people with disabilities). These agencies must be audited to confirm that all FBI and MSHP CJIS procedures regarding the access, storage, dissemination, and destruction of confidential criminal history information are being followed.



CJIS Audit Unit



The CJIS Audit Unit also manages the Missouri Uniform Crime Reporting (MoUCR) Program. The FBI's National UCR Program is a nationwide, statistical effort of nearly 17,000 city, county, and state law enforcement agencies voluntarily reporting data on all crimes brought to their attention.

In 2001, Missouri instituted mandatory UCR reporting pursuant to 43.505 RSMo. Every law enforcement agency in the State has since been required to report crime data monthly to the MSHP. The MoUCR Program creates and maintains computer files of the Missouri UCR data and supplies information not only to the FBI for use in national crime statistics, but also to local agencies, organizations, and educational institutions. Additionally, the MoUCR Program is responsible for conducting all training of participating law enforcement agencies.

The MoUCR Program is responsible for reviewing, approving, and analyzing all statewide UCR data. This data

on reported criminal offenses, individual arrests, and stolen property is then forwarded to the FBI CJIS Division. Each year the FBI uses this data, along with data reported by other states, to publish *Crime in the United States*. Missouri UCR Data is also provided to the Missouri Statistical Analysis Center (MoSAC) for their annual *Crime in Missouri* publication.

The MoUCR Program is responsible for compiling the annual *Domestic Violence-Related Homicide Report* to the Governor, as well as the new *Missouri Hate Crime Report*. The MoUCR Program also takes pride in making all reported UCR data, broken down by state/county/local jurisdictions, open to the public via an online Statistical Query.



BY THE NUMBERS

- MULES Audits Completed—364
- REJIS Audits Completed—256
- UCR Audits Completed—159
- Non-Criminal Justice Audits Completed—69
- Summary Reports Processed—10,414
- IBR Reports Processed—189
- UCR Web Registrations Processed—388

CJIS Audit Unit

Phone: (573) 526-6278

Fax: (573) 526-6290

E-mail: ucr@mshp.dps.mo.gov



Accomplishments in 2011

Division Accomplishments:

- The Missouri Automated Criminal History System (MACHS) Implementation Team received the 2011 Missouri Governor's Award for Quality and Productivity for "Efficiency/Process Improvement"
- The Missouri Criminal Justice Modernization Project (MCJMP) received the 2011 Missouri Governor's Award for Quality and Productivity for "Technology in Government"
- The MSHP Sex Offender Registry became substantially compliant with Sex Offender Registration and Notification Act (SORNA). Missouri is one of only 15 states nationwide to reach substantial compliance.
- Approximately 85 Missouri counties were trained and started entering their own Sex Offender updates via MULES to help the state become more automated and ensure the information gets to the public faster.
- The MoUCR Audit forms and MSHP CJIS Newsletters were both finalists in the Association of State Uniform Crime Reporting Program's (ASUCRP)

National UCR Print Publications competition. The MoUCR Website and MIBRS Web Repository were also finalists in the ASUCRP's National UCR Web competition. Alaska, Wyoming, and North Dakota requested copies of MSHP CJIS Division audit forms to use as their state forms.

- The MoUCR Program published the state's first Hate Crime Report based on crime statistics collected from 2008-2010 by Missouri law enforcement.
- Dr. Richard Rosenfeld, president of the American Society of Criminology, publically recognized Missouri's UCR program as an example of a model program that provides law enforcement and citizens of Missouri open access to crime data on a monthly basis.

- The Information Security Unit worked with the MSHP Information Technology and Communications (ITCD) Division to implement new secure, but inexpensive methods of connecting to the CJIS network. A successful pilot of the technology was completed during late 2011.
- The Information Security Unit developed a technical security audit based upon the FBI's CJIS Security Policy Version 5 and the first onsite audits were conducted in August.
- During the summer of 2011, the Information Security Unit assisted with the rollout of the MULES 4 software to all MULES agencies. This rollout included mailing out software, instruction documents, license keys and terminal ids to MULES agencies, as well as troubleshooting related issues.
- The CJIS Audit Unit assumed responsibility for all statewide NCIC/MULES compliance audits in July and conducted 256 initial on-site audits of REJIS agencies by the end of the year.



Initiatives for 2012 & Beyond



Division Initiatives:

- In 2012, the CJIS Division will implement Phase II of the MACHS Website. This will allow for enrolled agencies to have applicant fingerprints transmitted electronically, via contracted fingerprinting vendor, and receive them back through the website. Fingerprints with no criminal history could be returned within 24 hours. If the fingerprints hit on a record containing criminal activity, the same research and approval process will be conducted, but the mail time is eliminated prompting a speedier response.
- In 2012, Missouri will become a National Fingerprint File (NFF) state. In turn, the MSHP will serve as an indexer for providing records from the FBI's Interstate Identification Index (III) to criminal and non-criminal justice requestors.
- In 2012, the implementation of the RAPBACK Program will allow qualified agencies and entities that run fingerprint-based background checks on their applicants to receive automatic notifications concerning any new arrests that occur subsequent to the initial fingerprint submission.
- In 2012, the MoUCR Program will publish the second *Missouri Hate Crime Report*, the first *Missouri Homicide Report*, and an updated *MIBRS Repository Technical Specifications Manual*.
- In 2012, the CJIS Training Unit will begin conducting NCIC Policy certification training to all MULES & REJIS operators.
- In 2012, the Latent Component of the CJIS AFIS Unit will merge with the MSHP Crime Lab Division's Latent Print Unit to consolidate resources.
- In 2012, the Biometric Services Unit will work toward a roadside FastID interface with the FBI's Repository of Individuals of Special Concern (RISC)
- In 2012, the CJIS Audit Unit will begin testing MSHP UCR Data, received via the FATPOT Mobile Client and NICHE RMS, for Incident-Based Reporting certification by the FBI.
- In 2013, the CJIS Audit Unit will begin a revised statewide criminal justice audit cycle to include initial compliance audits of all law enforcement agencies participating in MoDEX
- In 2013, the MoUCR Program will begin collecting crime data on Human Trafficking investigations and Purchasing Prostitution arrests from state, county, & local law enforcement.
- In 2013, the MoUCR Program will implement the FBI National UCR Program's new definition of forcible rape and revised definitions of other sex offenses.



Created By:
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*The CJIS Annual Report is available on the
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